# Introducing the DS-160 U.S. Visa Application Form



## Background

- DS-160 is our new online nonimmigrant visa (NIV) application form
- DS-160 replaces all the previous application forms:
  - DS-156 "Nonimmigrant Visa Application"
  - DS-157 "Supplemental Nonimmigrant Visa Application"
  - DS-158 "Contact Information and Work History for Nonimmigrant Visa Applicant"
- DS-160 is mandatory as of March 1, 2010
  - Optional from February 16 through February 28

## Advantages to applicants

- One form for everyone, instead of three to choose from
- Completely online nothing to fill out by hand
- Family and group feature no need to fill in identical data more than once
- Save feature don't need to complete all at once
- Frequent applicants can save application for reuse
- Print only a single confirmation page

## **Application Process**

Pay visa application and VFS service fees in person at designated branches of UBA

Make interview appointment online using full name, passport number and VFS fee receipt

Only the application form has changed – Other parts of the process remain the same

Fill out DS-160 online at https://ceac.state.gov/genniv

Take confirmation page to Embassy/Consulate

- Provide 2 photos and fingerprints
- Interview

Pick up visa at VFS

• Two business days after your interview

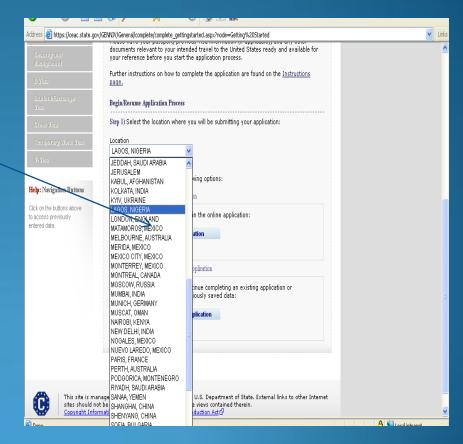
### Step 1 – Finding the DS-160

- Go to https://ceac.state.gov/genniv
- Read the instructions
- Press "Start Application"



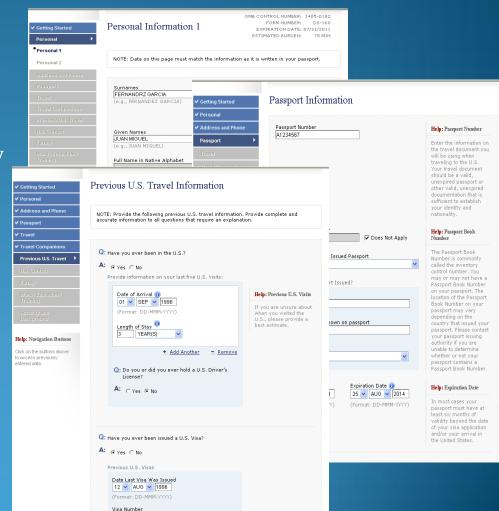
<u>Step 2</u> – Choose where you will interview

- Choose the Embassy or Consulate you will go to.
- In Nigeria your choices are:
  - Abuja, US Embassy
  - Lagós, US Consulate
- "Test Photo" option is not available in Nigeria



### Step 3 – Fill in the form

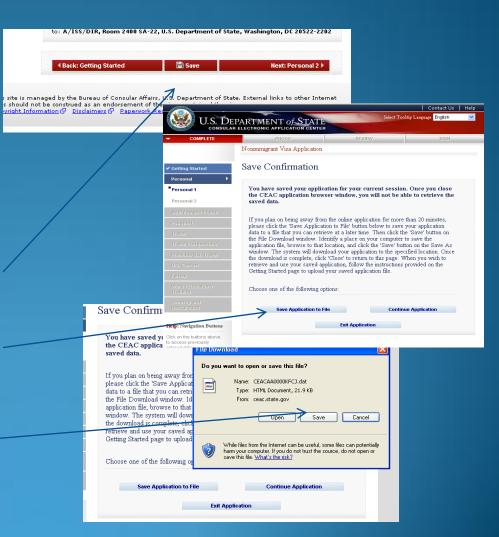
- Complete all questions carefully and accurately
- Inserting wrong information or leaving required items blank will delay your application



**▽** Do Not Know

### Saving an application

- If you can't finish in one sitting, you can save the application to your hard drive and continue later
- Press "Save" at the bottom of any data entry page
- Press "Save Application to File"
- Press "Save" and navigate to the place you want to save your application



# Retrieving a saved application

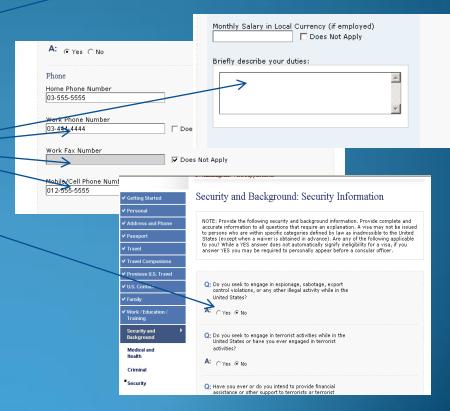
- Browse to a saved application file
- Press "Upload Data"



### <u>Tips</u>

- If a question doesn't apply to you, you must check the "Does Not Apply" box
- Answer fully and include as much detail as you can
- Be especially careful with the yes/no questions near the end misrepresenting the facts can make you permanently ineligible for a visa





# <u>Step 4</u> – Reviewing your DS-160 application

- You have an opportunity to review and edit all your answers before submitting your application
- Check carefully that everything is correct you cannot make changes to the form once you have submitted it



## <u>Step 5</u> – Submitting your DS-160 application

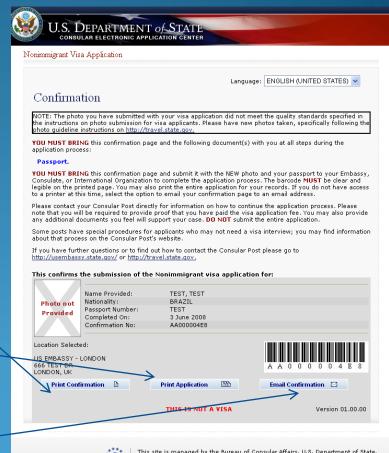
- Once you submit your application, you cannot change it
- Pressing "Sign and Submit Application" constitutes your electronic signature, certifying that all the answers on the application are true



Electronically sign by clicking	and Submit Application" you will be unable to make changes g the button below after you have reviewed the information in
your application and determi	ned that it is correct. After signing the application, click
"Next" to continue with the a	pplication.
Friday, December 04, 2009 -	12:55:33 AM EST
Preparer of Application	
Q: Did anyone assist you in	filling out this application?
A: CYes CNo	
E-Signature	
-	
I certify under penalty of per foregoing is true and correct	rjury under the laws of the United States of America that the
Enter your passport number	
Enter the code as shown:	
Enter the code as shown:	9FZ <b>X</b> 8®
Enter the code as shown:	9FZ <b>x</b> 8®
	9F2x8
	below to electronically sign your application:
	below to electronically sign your application:

# <u>Step 6</u> – Printing your confirmation page

- Print the confirmation page
- Bring the printed confirmation sheet and two 5cm x 5cm photos to the interview
- You can print the entire application for your own records if you wish
- You can e-mail the confirmation to someone else (e.g., if you are completing the application for another person)





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### Reminder

The DS-160 replaces only the application forms. Other items are still required:

- Students: I-20
- Exchange visitors: DS-2019
- Diplomats and officials: Diplomatic note

And most applicants still must show evidence of ties to their place of residence



### Contacts

### Abuja

#### **Consular Section:**

Website: http://nigeria.usembassy.gov/welcome.html

E-Mail: ConsularAbuja@state.gov

Phone: (234)-9-461-4000 Abuja

#### VFS:

Website: www.usa-vfsglobal-ng.com

E-Mail: infousnigeria@vfshelpline.com

Helpline #: 01-4631363

Address: VF Global Services Nigeria Ltd

No. 38, Lobito Crescent, Wuse II

Abuja - Nigeria

## Contacts

#### Lagos

#### **Consular Section:**

Website: http://nigeria.usembassy.gov/welcome.html

E-Mail: LagosNIV@state.gov

Phone: (234) 1-460-3400 Lagos

#### VFS:

Website: www.usa-vfsglobal-ng.com

E-Mail: infousnigeria@vfshelpline.com

Helpline #: 01-4631363

Address: VF Global Services Nigeria Ltd,

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